

Pye Green Academy COVID-19 Risk Assessment September 2021

Responsible Persons		• E. Ingram, S. Yates, C. Brindley-Cooke, L. Ferris, J. Williams				
Guidance Materials Considered		DfE – Schools coronavirus (COVID-19) operational guidance (from Step 4) (17 August) DfE - Actions for early years and childcare providers during the coronavirus (COVID-19) outbreak (17 August) DfE - Protective measures for holiday and after-school clubs, and other out-of-school settings during the coronavirus (COVID-19) outbreak (17 August) DfE - Safe working in education, childcare and children’s social care (20 July) PHE - COVID-19: cleaning in non-healthcare settings outside the home (19 July) DfE Asymptomatic Testing Procedures and Guidance – available through the DfE portal (secondary) and DfE portal (primary) DFE Coronavirus Helpline 0800 046 8687				
A revised system of control measures is in effect to <ul style="list-style-type: none">• Ensure good hygiene for everyone• Maintain appropriate cleaning regimes• Keep occupied spaces well ventilated• Follow public health advice on testing, self-isolation & managing confirmed cases of Covid 19						
HAZARD	RISK GROUP	RISK	CONTROL MEASURES (Describe the existing workplace precautions and risk control systems in place)	Residual Risk Rating HIGH MED LOW	Are Existing Controls Adequate?	
					Yes	No*
Infection Control	Staff, Pupils & Visitors	Staff Contracting Covid – 19	<ul style="list-style-type: none">• Staff are encouraged to continue twice weekly home testing in line with PHE/DfE guidance whenever they are due to come into school. Any staff member with symptoms of COVID-19 is sent home to self-isolate for 10 full days and instructed to undertake a PCR test.• Where an LFD test returns a positive result the staff member must self-isolate and arrange a PCR test.	Medium	Yes	

		Pupils Contracting Covid – 19	<ul style="list-style-type: none"> • Anyone having to go home will be encouraged to not use public transport where this is applicable. <p>Where a PCR test returns a positive result:</p> <ul style="list-style-type: none"> • The staff member must notify the school of the test result immediately. • The staff member self-isolates in line with self-isolation guidance . • If the PCR test result is negative the staff member can return to school when they feel well enough to do so. • Any fully vaccinated staff identified as close contacts of a positive case are advised to carry out a PCR test and are also advised to carry out an LFD test each day prior to attending work. <ul style="list-style-type: none"> • Any pupil with symptoms of COVID-19 are advised to self-isolate and undertake a PCR test. • The pupil/parents are asked to notify the school of the test result. • A negative PCR test result means the pupil can return to school. • Anyone having to go home will be encouraged to not use public transport where this is applicable. • Clinically extremely vulnerable pupils can attend unless under specific medical advice not to do so. • Pupils/children who are required to quarantine having recently visited a county outside the common travel area are asked to follow the most recent government guidelines. 			
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		Visitors Contraction Covid	<ul style="list-style-type: none"> Visitors are encouraged to continue twice weekly home testing in line with PHE/DfE guidance whenever they are due to come into school and to follow the process as above for staff if an LFT is positive Visitors are asked to follow their own company's policy and procedures. 			
Suspected or Confirmed Cases in School.	Pupils & Staff	<p>Potential contamination of surfaces & for person to person spread.</p> <p>Lack of Contact between School & Home where families are Self Isolating / Absent</p>	<ul style="list-style-type: none"> Pupil/staff member sent home and instructed to arrange a COVID-19 PCR test. Pupils with symptoms are isolated in a dedicated room with an open window if possible. Any rooms used will be cleaned once they have left. Cleaning and disinfection of the area is carried out in accordance with DfE guidance <i>COVID-19: cleaning of non-healthcare settings</i> School follow the first day absence procedure and follow-up with emails & telephone calls when necessary. In specific circumstances where the school believes a child or family are at additional risks a doorstep visit maybe carried out by SLT. 	Medium	Yes	
Infection Control Practices	Staff, Pupils & Visitors	Operational Practices in Place to minimise the risk of the spread of infection	<p><u>Face coverings</u></p> <ul style="list-style-type: none"> Face coverings can be worn by vulnerable staff and visitors when moving around corridors, in communal areas and anywhere that social distancing between adults from outside their phase is not possible (subject to any exemptions). <p><u>Good Hand and Respiratory Hygiene</u></p> <ul style="list-style-type: none"> Hands are cleaned regularly by all pupils, staff members and visitors and soap and running water or hand sanitiser is readily available for this purpose. 	Medium	Yes	

			<ul style="list-style-type: none"> • This includes, but is not limited to, on arrival, before and after break and lunchtime, before and after PE and before going home. • 'Catch-it, bin-it, kill-it', promoted throughout school. <p><u>1:1 Support & Restraint</u></p> <ul style="list-style-type: none"> • Seek expert guidance regarding support for children with behaviour difficulties who may need restraining, those who bite or spit. • Individual behaviour plans indicate specific risks and strategies. • Reduced timetable, exclusion considered as a last resort for those children putting staff or others at risk. <p><u>Entering & Leaving School</u></p> <ul style="list-style-type: none"> • 'Soft Start' procedures are in place to reduce pupil ques when entering the building. • Staff supervise allocated doors for different year groups to ensure pupils don't gather in large groups. • Parents are allocated a specific space in the playground when collecting children to minimise community spread. • Parents are encouraged to stand two meters apart, face coverings are optional. • SLT are present at the start and end of the day to supervise. <p><u>Cleaning</u></p> <ul style="list-style-type: none"> • A cleaning schedule is in place with an emphasis on frequently touched surfaces including tables and door handles. • Cleaning following confirmed/suspected case carried out in accordance with PHE guidance <i>COVID-19: cleaning of non-healthcare settings</i> • Cleaning of the tables and eating area are cleaned between year groups and at the end of the session. • Pupils are encouraged to wash or sanitise hands regularly 			
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			Outbreak Management Plans <ul style="list-style-type: none"> Mechanisms are in place for the rapid deployment of enhanced control measures, e.g. face coverings, bubbles, should the school be advised to do so by a relevant body (central government, Local Director of Public Health) 			
Infection Control Premises	Pupils Staff Visitors	<p>Changes to or Introduction of Physical Control Measures to Minimise the Risk of the Spread of Infection</p> <p>Lack of Social Distancing using toilets & Poor Hygiene Results in a Transmission of the Virus</p> <p>Contact between adults therefore, heightening the risk of infection transmission</p>	<ul style="list-style-type: none"> The whole school is kept well ventilated insofar as the ventilation systems allow and whilst maintaining a suitable teaching and working environment. Mechanical ventilation systems are set to 'fresh air' mode where possible. Single room ventilation systems continue to operate as normal Windows are opened where possible, where temperature allows it, and where doing so does not create undue risks. Where no mechanical ventilation is provided, windows are fully opened at least at every break time to vent the room Non-fire doors are propped open to support ventilation and to remove need for hand contact Allocated toilets for different year groups Hand gel and hand washing used after visiting the toilets. Staff talking to pupils about the importance of good hand hygiene. School stocks monitored to ensure there are sufficient cleaning products. Ensure that all adults on site are informed of the need to socially distance themselves at all times Staffroom clearly labelled and sanitizer / antibacterial gel available Windows in Staffroom open to allow maximum ventilation at all times All staff to avoid complacency setting in which could inhibit all arrangements 	Low	Yes	

			<ul style="list-style-type: none"> Newsletters feature reminders around the need to socially distance and wear face coverings. 			
Anxiety, Stress & Worry	Pupils Staff Parents Others	Those Coming to Work or School Maybe Anxious, Worried or Stressed.	<ul style="list-style-type: none"> This risk assessment and its findings have been shared with staff and published on the school website. Staff have access to UWMAT's occupational health and counselling service All staff have access to SLT to discuss any concerns that they may have on a one-to-one basis Nominated 'Mental Health Champion' to support pupils who are anxious. Where necessary seek specialist support and intervention for individual pupils. Staff are aware who the Mental Health Lead is across school to discuss any worries, anxieties or concerns they might have. 	Medium	Yes	
Failure to Follow Local Rules	Staff, Pupils & Visitors	Persons Fail to Follow Local Rules due to Lack of Awareness	<ul style="list-style-type: none"> All staff reminded of their duty to follow these control measures and to support staff or pupils who may fail to follow these in a constructive manner Transgressions will be escalated through existing behaviour/disciplinary arrangements 	Medium	Yes	
The School Lapses in following National/UWMAT's Guidelines and Advice	Staff Pupils Others	Lack of Awareness Leads to Failure to Follow Required Controls	<ul style="list-style-type: none"> Important updates/changes included in Headteacher's briefings & weekly hub meetings Regular key guidance updates issued by H&S Director, LB Headteacher to ensure that all relevant guidance is followed and communicated to staff as part of weekly communication Senior Leaders keep themselves up-to-date with advice issued by, but not limited to, DfE, NHS, Department of Health and Social Care and PHE, and review this risk assessment accordingly The TLAC is kept informed on changes in guidance and school approach 	Medium	Yes	

